



British Council for Offices
Awards 2026

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NATIONAL AWARDS DINNER

TABLE BOOKING FORM

Tuesday 6 October 2026

Grosvenor House, A JW Marriott Hotel,
Park Lane, London W1

Celebrating Excellence In Office Space Since 1992

Awards 

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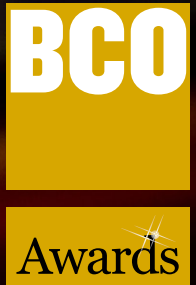
TABLE BOOKING FORM

Please return this booking form by email or post to:

Clare Hollick, Createvents, 450 Brook Drive,
Reading, Berkshire, RG2 6UU

Email: clare@createvents.co.uk; Tel: 01183 340085

Please note: Tables are allocated on a first come/first served basis, so book early to ensure a prime position. Bookings are only accepted with full payment in advance. Your table booking is not guaranteed until you have received written confirmation from Createvents. If you do not receive confirmation within 10 working days, please contact Createvents on 01183 340085.



NATIONAL AWARDS DINNER

Venue: Grosvenor House, A JW Marriott Hotel, Park Lane, London W1

Time: Reception Drinks – 6.30pm, Dinner – 7.30pm

Date: Tuesday 6 October 2026

Dress: Sharp & Stylish

If you are booking on behalf of a BCO member please supply their name and membership number.

Membership No. _____ Full Name _____

CONTACT DETAILS

Write clearly and in CAPITALS (Please name the contact to whom the VAT receipt, confirmation, and further details should be sent).

Title _____ First Name _____ Surname _____

Company Name _____

Address _____

Postcode _____

Email _____ Tel _____

Is your company involved in any entries for the BCO Awards 2026? Yes No

If yes, please state the application number and the name of the project entered:

TABLE ALLOCATION AND PRICES

Tables are allocated on a first come/first served basis, so book early to ensure you get your first choice of positioning. Price includes drinks reception, three course meal, tea & coffee, and Awards Presentation.

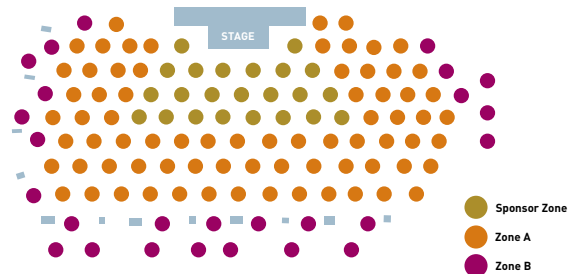
Please reserve _____ table(s) of 10 places in

Zone **A** @ a cost of £3,150 per table + VAT @20% (£630) = £3,780

Zone **B** @ a cost of £3,020 per table + VAT @20% (£604) = £3,624

Please reserve _____ place(s) @ a cost of £350 per place + VAT @20% (£70) = £420 (no guarantee of where you will be sat)

Sponsored **S** zone for more information about our sponsorship packages contact partnerships@bco.org.uk



PAYMENT METHODS

PAYMENT VIA PAYMENT LINK

Once we receive your completed booking form, we will send you an invoice with a secure payment link for completing your payment online.

Please provide the email address where you would like to receive the payment link. _____

PAYMENT VIA CHEQUE

I enclose a cheque for £ made payable to "British Council for Offices"

CANCELLATION POLICY: Cancellations must be made in writing to Clare Hollick by Monday 3 August 2026 to qualify for a refund, less a 20% administration fee. For any cancellations after this date no refunds are possible. Please refer to www.bco.org.uk for full terms and conditions.